

RELEASE AGREEMENT

Effective date: [DATE]. Complete the bracketed fields and remove unused options before signing.

Releasor: [FULL LEGAL NAME], [ADDRESS], [NOTICE EMAIL].

Releasee: [FULL LEGAL NAME], [ADDRESS], [NOTICE EMAIL].

1. SUBJECT

Event, transaction or dispute: [DETAILS]. Claims and time period covered: [SPECIFIC DESCRIPTION].

Persons giving and receiving the release: [NAMES]. This is not a release of every unrelated claim.

2. CONSIDERATION

Payment or other agreed consideration: [DETAILS AND CURRENCY]. Delivery deadline and method: [DETAILS]. The release becomes effective [ON RECEIPT / SPECIFIED EVENT].

3. SCOPE AND EXCLUSIONS

Released claims: [PRECISE LIST]. Retained claims, future obligations, enforcement of this agreement and excluded parties: [DETAILS]. Unknown claims are treated only as expressly stated and permitted: [TERMS OR EXCLUDED]. Mandatory rights that cannot be released remain intact.

4. NO ADMISSION AND DISCLOSURES

The release is [WITH / WITHOUT] admission as follows: [DETAILS]. Confidentiality, if any: [SPECIFIC TERMS]. Required disclosures and protected reporting are always permitted.

5. EXECUTION AND PERFORMANCE

The releasor confirms authority over the claims described. Any required consent, consideration period, revocation window or approval must be completed: [DETAILS OR NOT APPLICABLE]. Failure of agreed performance is addressed through [NOTICE AND REMEDY PROCESS].

6. NOTICES AND CHANGES

Notices must be sent to the addresses above by [AGREED DELIVERY METHOD] and take effect on [AGREED RECEIPT RULE]. Each party must promptly notify the other of changed contact details. Changes to this agreement must be recorded in writing and accepted by all affected parties.

7. LAW AND DISPUTES

Governing law: [AGREED LAW]. Courts or other agreed dispute process: [FORUM AND PROCESS]. The parties will first try to resolve a dispute through their named contacts for [NUMBER] days, without preventing urgent relief or missing a legal deadline. Nothing in this agreement removes rights or requirements that cannot lawfully be excluded.

8. COMPLETE AGREEMENT

This document and its completed schedules record the agreement on this subject. If a term cannot be enforced, the remaining terms continue to the extent permitted. Each signatory confirms authority to sign for the named party. Counterparts and electronic signatures may be used where permitted; any additional signing formalities must still be completed.

SIGNATURES

Releasor: [NAME]

Signature: _____ Date: _____

Signing capacity, if applicable: [TITLE / CAPACITY]

Releasee: [NAME]

Signature: _____ Date: _____

Signing capacity, if applicable: [TITLE / CAPACITY]