

SETTLEMENT AGREEMENT

Effective date: [DATE]. Complete the bracketed fields and remove unused options before signing.

Party A: [FULL LEGAL NAME], [ADDRESS], [NOTICE EMAIL].

Party B: [FULL LEGAL NAME], [ADDRESS], [NOTICE EMAIL].

1. DISPUTE

Dispute and any proceedings: [PRECISE DESCRIPTION / REFERENCE]. This settlement resolves only the matters described. No party admits liability unless expressly stated: [ADMISSION OR NONE].

2. PERFORMANCE

Payment amount, currency, dates, method and other promised actions: [DETAILS]. Tax and cost allocation: [TERMS]. Dismissal, withdrawal or consent-order steps and deadlines: [DETAILS OR NONE]. Performance evidence and recipient: [DETAILS].

3. RELEASE

Releasing parties, released parties, claims and cut-off date: [SPECIFIC SCOPE]. The release takes effect [ON FULL PERFORMANCE / SPECIFIED EVENT]. Excluded claims and continuing duties: [LIST]. Rights that cannot lawfully be released remain unaffected; unknown claims are not included unless expressly and validly addressed.

4. CONFIDENTIALITY AND STATEMENTS

Any confidentiality or agreed public statement: [TERMS OR NONE]. Permitted disclosures include those required by law, protected reporting, tax reporting and confidential advice. No term prevents lawful cooperation with authorities.

5. BREACH AND IMPLEMENTATION

Failure notice, cure period and agreed enforcement process: [DETAILS]. No double recovery. Each party confirms authority and any required third-party, insurer or court consent: [DETAILS]. Documents to exchange and completion date: [LIST].

6. NOTICES AND CHANGES

Notices must be sent to the addresses above by [AGREED DELIVERY METHOD] and take effect on [AGREED RECEIPT RULE]. Each party must promptly notify the other of changed contact details. Changes to this agreement must be recorded in writing and accepted by all affected parties.

7. LAW AND DISPUTES

Governing law: [AGREED LAW]. Courts or other agreed dispute process: [FORUM AND PROCESS]. The parties will first try to resolve a dispute through their named contacts for [NUMBER] days, without preventing urgent relief or missing a legal deadline. Nothing in this agreement removes rights or requirements that cannot lawfully be excluded.

8. COMPLETE AGREEMENT

This document and its completed schedules record the agreement on this subject. If a term cannot be enforced, the remaining terms continue to the extent permitted. Each signatory confirms authority to sign for the named party. Counterparts and electronic signatures may be used where permitted; any additional signing formalities must still be completed.

SIGNATURES

Party A: [NAME]

Signature: _____ Date: _____

Signing capacity, if applicable: [TITLE / CAPACITY]

Party B: [NAME]

Signature: _____ Date: _____

Signing capacity, if applicable: [TITLE / CAPACITY]